Government of the People's Republic of Bangladesh Ministry of Education Secondary and Higher Education Division Public General University Section www.shed.gov.bd

No. 37.00.0000.079.25.141.08.335

Dated: 06 September 2022

Office Order

The undersigned is directed to convey the sanction of the Honourable President and Chancellor for Professor Dr. A F M Abdul Moyeen, Vice Chancellor, Comilla University travelling to Mauritius from 06.9.2022 to 10.9.2022 for 05 (five) days to attend at 19th International Conference on Corporate Social Responsibility and 10th Organisational Governance Conference under the following terms and conditions:

a) All expenses relating to the travel shall be borne by himself. There will be no financial involvement of the Government of Bangladesh or of the university;

b) He shall report back to office on completion of the travel as mentioned above;

c) Pro-Vice Chancellor Professor Dr. Mohammad Humayun Kabir shall carry out the routine functions of Vice Chancellor.

2. This is issued with the approval of the competent authority.

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(Md. Mahmudul Alam) Deputy Secretary Phone-223352185 E-mail: ds univ1@moedu.gov.bd

Distribution (Not in accordance with seniority):

- 1. Principal Secretary, Prime Minister's Office, Dhaka.
- 2. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Dhaka.
- 3. Secretary, Public Division, Office of the Honourable President of Bangladesh, Dhaka.
- 4. Secretary, Security Services Division, Ministry of Home Affairs, Dhaka.
- 5. Professor Dr. A F M Abdul Moyeen, Vice Chancellor, Comilla University.
- 6. Additional Secretary, University Wing, Secondary and Higher Education Division, Ministry of Education, Dhaka
- 7. Professor Dr. Mohammad Humayun Kabir, Pro-Vice Chancellor, comilla University.
- 8. PS to the Hon'ble Minister, Ministry of Education, Dhaka.
- 9. PS to the Hon'ble Deputy Minister, Ministry of Education, Dhaka.
- 10. PS to Secretary, Secondary and Higher Education Division, Ministry of Education, Dhaka.
- 11. Director General, Immigration and Passport Department, Dhaka.
- 12. Director, Hazarat Shah Jalal International Airport, Dhaka.
- 13. Deputy Director, Foreign Currency Regulation, Bangladesh Bank, Dhaka.
- 14. Registrar, Comilla University.
- 15. Senior Systems Analyst, ICT Cell, Secondary and Higher Education Division, Ministry of Education, Dhaka (requested to upload the Office Order on the Ministry's Website).